**Duties and responsibilities:**

The primary function of this role is to facilitate learning for student’s resident within Blue Mountain Homes.

Working to:

1. Plan and deliver learning activities, being aware of learning styles. Adjust activities according to pupil responses/needs.

2. Plan work in accordance with ‘Pi – Education’ ethos to include Schemes of Work relevant to the individual young person. To include qualification aims which links to the National Curriculum.

3. Take account of students’ prior levels of attainment and starting points and use them to plan challenging lessons and set future targets.

4. Set work when required for absent students.

5. Address underachievement through contributing to Pi-education strategy as well as developing and implementing curriculum area strategies and approaches.

6. Work closely with senior staff to contribute to the management of pupil behaviour, maintain order, including the implementation of the educational behaviour policy. Maintain a purposeful, orderly and supportive environment.

7. Report on the behaviours of pupils during lessons and any issues arising.

8. Establish and promote productive relationships with young people, acting as a role model and setting high expectations.

9. Promote the inclusion for all young people.

10.Liaise closely with relevant agencies regarding young people.

11.Establish constructive relationships and communicate with other relevant professionals, in liaison with senior staff to support young people in their educational journey.

12.Respond knowledgeably to any questions from young people about process and procedures.

13.Observe and report on the young person’s performance. Update relevant records.

14.Provide feedback to young people on their progress and achievement in line with educational policy. Evaluate learning and provide feedback to senior staff as needed.

15.Ensure the health, safety and welfare of young people is always maintained.

16.Promote the social and emotional development of young people.

17.Promote self-esteem and independence amongst the young people.

18.Appreciate and support the role of other people within the team.

19.Deal with any immediate issues or emergencies in accordance with the educational policies and procedures.

20.Support the use of ICT in the classroom.

21.Assist with the development and implementation of IEPs, Behaviour Plans, Personal Care Programmes, Curriculum Planning and Assessment.

22.Provide comfort and immediate care in case of minor accidents, and report serious incidents to the appropriate person for action.

23.Assist with the display of the young people’s work around the educational setting.

24. Prepare, maintain, and use equipment/resources required to meet the lesson plans/learning activity and assist the young people in their use.

25.Accompany staff and young people on educational visits.

26.Assist with the supervision of young people out of directed lesson time, including before and after education and at lunchtime, within working hours.

27.Contribute to the overall Pi – Education ethos, aims and work of the educational setting, creating a caring and stimulating environment for young people.

28.Be aware of, uphold and contribute towards the development of the Education policies and procedures.

29.Participate in appropriate education-based meetings and training activities.

30.Undertake any administrative duties relevant and appropriate to this post.

31.Take an active role in appraising their own work against agreed priorities and targets in accordance with the education performance management and supervision arrangements.

32.Maintain confidentiality at all times and to observe the Data Protection Guidelines.

33.Understand and comply with the education equal opportunities and other policies.

34.Carry out any other duties that may be reasonably be regarded as within the nature of the duties and responsibilities of this post.